

APPENDIX 8

Documents on Oversight and Operation of Children's Services

1945–1959

Document description	Page(s)	Reference	Date
Education Committee Memorandum with regard to child welfare	12	WD005364	29.05.58
Children's Section 1st annual report	4	EE000055	31.12.59

1960–1970

Document description	Page(s)	Reference	Date
Children's Officer Patricia Thornton paper on new legislation in Jersey to follow UK legislation	13	EE000174	30.05.60
Children's Section annual report 1960	6	EE000052	31.12.60
Proposal for States to take on Jersey Female Orphans Home	3	EE000173	29.03.61
Association of CCOs' Memorandum on Young People in Care – suggests transition from children's homes to foster homes or lodgings	114	WD005369	30.06.61
Children's Section annual report 1961	5	EE000057	31.12.61
Children's Section annual report 1962	8	EE000058	31.12.62
<i>Jersey Evening Post</i> letter from George Maggs about the retirement of Mr Mallinson. Notes that " <i>at the present time there is a general cry of the Child Care service that competent staff of the right type for residential establishments are very difficult to obtain</i> "	157	WD005366	26.03.63
Children's Section annual report 1963	13	EE000059	31.12.63
Education Committee report on need for nursery at HDLG – mixing of children not harmful and is sometimes positively beneficial to more disturbed children	772	WD006912	27.10.64
Children's Section annual report 1964	16	EE000060	31.12.64
Home Office report on Children's Services	9	WD004627	24.03.65

Education Committee meeting – concluded that HDLG not to be used as a special reception centre	142	WD006911	05.07.65
Children’s Section annual report 1965	14	EE000061	31.12.65
President of the Education Committee (Senator John Le Marquand) statement about refusal to appoint unmarried mother as Houseparent at HDLG and setting out how it sees its responsibilities to children in care	190–194	WD006910	28.11.66
Children’s Section annual report 1966	6	EE000062	31.12.66
Children’s Section annual report 1967	14	EE000063	31.12.67
Home Office to Jersey Solicitor General the effect in Jersey of the abolition of approved schools in UK– copy of UK command paper on “Children in Trouble” attached	25	EE000193	11.07.68
Children’s Section annual report 1968	14	EE000064	31.12.68
Letter from Colin Tilbrook to Patricia Thornton regarding the excessive number of children causing “considerable strain” on staff. Letter read out at Education Committee meeting	415–416	WD008620	28.01.69
Colin Tilbrook and Patricia Thornton plan for re-organisation of HDLG: <i>“In the interests of good child care and to minimize the friction between staff and children it is essential to separate these children into three groups.... The possibility that the existing detention rooms will prove insufficient should be faced.”</i>	87–95	WD005367	01.09.69
Memo from Patricia Thornton re extent of inspection, changes in Education Committee status and new powers in relation to children	142	WD006909	01.02.70
New system of filing – change from individual files to family files	266	WD008615	03.04.70
Home Office Inspection Report of the work of the Jersey Children’s Department	10	WD006194	17.08.70
Home Office Inspectors before Education Committee – discussion of report	67–69	WD006906	03.09.70
Home Office record of meeting with Education committee following report – acceptance of recommendations – request	95–96	WD006908	30.09.70

that States continue to be given informal guidance			
Establishment Committee – rejecting Home Office proposal that there should be two new appointments of CCO and view that SCCO should have authority to review staffing on the basis that this would be “ <i>an open invitation to increase staff without limitation</i> ”	51	WD006907	02.12.70
Establishment Committee note – accept Education Committee’s suggestion of trainee CCO being seconded on full salary for a period of training in the UK	49–50	WD006905	02.12.70
Memo from Patricia Thornton on the consequences of Children and Young Persons Act 1969 in the UK: “ <i>As neither Jersey or Guernsey are local authorities I can understand that it may be necessary if a child is to be accommodated in a Community Home for him to be deemed to be in the core of an English local authority. I would, however, feel it very important that the insular authorities should not lose their parental role and I feel that they should be in a position to make policy decisions about the child. As is stated in the Home Office letter to the Attorney General it is envisaged that administratively the insular authorities should retain financial responsibility for the child and, if the changes to the Law as suggested by the Law Draftsman are accepted, this would be laid down in Article 35, Paragraph 2, of ... If, therefore, the Education Committee of the States of Jersey is financially responsible for the child, it would seem that its own Officers should be able to discuss policy decisions with whichever local authority in whose care the Jersey child is placed.</i> ”	97–98	WD005368	11.12.70

1971–1980

Document description	Page(s)	Reference	Date
Letter from Colin Tilbrook to Patricia Thornton regarding lack of staff at HDLG – notes that: “ <i>Overcrowding forces regimentation, blunts the sensibilities and restricts individual freedom.</i> ”	93–94	WD008614	26.04.71
Home Office meeting re changes in law – notes no legal power for Jersey to place children in UK: “ <i>Jersey was not seeking an easy way of disposing of their difficult children</i> ” – concluded that Channel Island children have to be included in a regional plan	79	WD006971	02.08.71
Education Committee: will provide tutor for in-service training for child care staff but Children’s Officer should also personally undertake an appreciable part of the training	35	WD006964	12.08.71
In-service training in general child care matters to be provided by North-West Polytechnic (London) during 1972	81	WD008613	05.10.71
Home Office comment on the vacuum in leadership of Jersey’s Children’s Section and consequences for running of the section	52	WD006970	05.05.72
Charles Smith paper on transferring difficult children to Community Homes in the UK – recommends Education Committee setting up an establishment to cater for the needs of more difficult working boys and girls who would otherwise need to be accommodated in mainland establishments	53–54	WD006973	04.08.72
Establishment of Children’s Policy Review Committee	19	WD006962	19.09.72
Note re relationship between Jersey and UK local authorities in wake of no classifying school being available – these would assess individuals as to the most appropriate Approved School in which to place child. Noted that Approved Schools being replaced by	43	WD006969	01.05.73

Community Homes with education			
Memo from UK Social Worker noting loss of classifying facility in UK for Jersey and explaining how Jersey are to approach UK authorities	38	WD006968	05.06.73
Review of Home Office involvement in Jersey highlighting particular differences and consequences for planning and policy	27–30	WD006972	01.07.73
Memo from Charles Smith to all staff, attaching a form for use with all Non-Accidental Injury enquiries – to be completed as part of standard procedure by the CCO	341–342	WD006698	01.08.73
Establishment Committee initial decision that it is not necessary to recruit fully a qualified candidate with professional expertise as CCO and should recruit locally instead. Senator Jeune (President of the Education Committee) then set out the need for a qualified and experienced CCO and said that there was no local candidate suitable. This was accepted by the Establishment Committee	355–356	WD006966	15.08.73
Report of a study group in UK on Non-Accidental Injury to Children held in May 1973 sent to Jersey	285–296	WD007019	18.10.73
Meeting re Superintendent and Matron (WN715 and WN870) resigning – notes what they think should change at HDLG	173–174	WD006975	16.11.73
Charles Smith report on HDLG and its purpose and restructuring in wake of 1970 Home Office report	166–168	WD006195 WD006974	22.11.73
Memo from Jim Thomson (SCCO) to all child care staff – opening a master file on Non-Accidental Injury and asks all referrals and reports to be passed to him. Makes available a small notebook with “ <i>information concerning grounds for suspicion</i> ”	317	WD006697	11.04.74
DHSS memos on Non-Accidental Injury to Children – received in Jersey	340–345	WD006699	22.04.74
Charles Smith paper on Non-Accidental Injury	344–345	WD006700	10.12.74

WN532 report on "Proposals for reorganisation at HDLG" – concern to provide for basic needs of children at HDLG, namely: (i) Facilities for child to be treated as an individual and have some privacy; (ii) A setting which can offer security and some feeling of home and belonging; (iii) Opportunity for development of social, physical and intellectual skills [date estimated]	234–235	WD006211	01.01.75
Education Committee Act re Non-Accidental Injury: Committee of officers to review regularly the services available for the protection, care and aftercare of children likely to suffer ill treatment	308	WD005370	23.01.75
Memo showing request from Children's Officer for copies of Home Office guidance on conduct of children's homes at HDLG	62	WD006193	30.06.75
HDLG Rules and Regulations – including on corporal punishment, supervision, detention rooms, discipline	19	WD002600	01.07.75
Memo from WN532 (Superintendent of HDLG) to Charles Smith on the problems of mixing children at HDLG and shortage of staff	42	WD002603	24.09.75
Education Committee decision to maintain HDLG as remand centre and provide for five children on remand	54	WD006976	13.11.75
Memo from WN532 to Charles Smith on the virtues of HDLG over Family Group Homes	15	WD006648	21.10.76
Education Committee minutes – notes policy of setting up liaison with areas of children in care and in report on HDLG that problems previously identified remain	30	WD006978	18.12.78
Report by the Children's Officer on the staffing of the Children's Service	3	WD006963	08.01.79
Children's Officer proposals for change at HDLG looking at its purpose	141–142	WD006979	08.02.79
Education Committee minutes approving appointment of additional child care staff on the basis of "a very large increase in	38	WD006965	21.02.79

<i>the workload of the department</i>			
Education Committee debate about the allocation of CCOs to children at Les Chênes – should it be just one CCO or existing CCO of each child?	15	WD006960	22.08.79
Working Group re foster children recommend that the Children (Jersey) Law 1969 be amended to enable the Education Committee to make Orders in respect of foster children. Given the delays anticipated in the bringing into force of an amendment (it is unclear whether this ever happened), the Committee agreed that foster parents and natural parents of foster children should be expected to sign an undertaking to ensure the proper care of the foster child in the meantime	18	WD006961	19.09.79
Note that Jersey has no legislation on Island relating to child employment – Committee seeking views	11	WD005374	01.10.79
Education Committee: HDLG to be retained as a remand centre should at any stage Les Chênes be full	107	WD006977	31.10.79
Duties of Child Care staff set out in order of priority, including: <i>“1(a) Investigating reports of child abuse (physical, emotional, mental or sexual) ... 4. Supervision of all children in the care of the Education Committee”</i> . Noted that <i>“the concept of priority used here is one of time not the importance of the work to be done”</i>	40	WD005430	02.11.79
Duties of Child Care Staff	73	WD006712	10.12.79
Critique by Charles Smith of Thomson’s paper	100–101	WD006983	13.01.80
Thomson paper on HDLG – suggests that it is dysfunctional and suggests role for Education Committee to play	102–107	WD006984	25.01.80
Charles Smith to Mr Pilling – wanting to look at phasing out large children’s homes	119	WD006986	27.02.80
Education Committee: discontinuing use of HDLG as remand centre	109	WD006985	19.03.80

Pilling – report on HDLG and Les Chênes – recommends an appointment of a Children’s Ombudsman	38–41	WD006980 WD006196	01.05.80
Pilling report presented to Education Committee	80–86	WD006982	01.05.80
Thomson seeking endorsement of Committee for rules relating to use of secure room and attaching draft guidelines	75–76	WD006981	12.05.80
Response of John Rodhouse to Thomson paper “A Report for the Eighties”	69	WD005371	13.05.80
Thomson “ A Report for the Eighties” – vision for HDLG		WD006984	17.09.80

1981–1990

Document description	Pages	Reference	Date
Lambert and Wilkinson Report		WD007382	01.04.81
Committee summarise major points of Lambert and Wilkinson Report that need to be considered and agree to set up working party	16-17	WD005378	16.09.81
Education Committee consideration of reducing institutional care resource and increasing preventative care as recommended by Lambert and Wilkinson	21	WD007007	28.10.81
Note of the Children’s Sub-Committee proposing as policy the recommendations in Lambert and Wilkinson. Records consideration of a procedure for ensuring liaison between voluntary and statutory bodies that would make use of existing organisations rather than creating a new one.	5	WD006987	01.02.82
Children’s Sub-Committee decision to adopt policy to phase out HDLG and have smaller units – “the smaller the better”. Papers presented by Skinner and others on proposals	16–22	WD006988	10.03.82
Papers presented on the re-organisation of HDLG	24–26	WD007013	17.08.82
Committee approving DHSS proposals for HDLG – phase 1 and phase 2 plans	20–21	WD006991	01.09.82
Children’s Sub-Committee recognition of need for training across the board	80–81	WD005372	23.09.82
Education Committee setting out DHSS proposals it would adopt	6	WD006992	18.01.83

Paper on staff in small children's homes – <i>“Aims and Objectives: Staff will work as a team to create, as far as possible, a family atmosphere where children of all ages can develop and grow through stable and supportive relationships formed within the home. This new venture in smaller units will give staff the opportunity to work more closely with the children and thus help them to develop their social skills and encourage them to undertake a wide range of activities, both within the home and within the wider community. It is recognised that many of the children cared for will be to some degree disturbed and at times difficult to control or to understand, and in order to assist staff in this task, suitable training courses will be set up.”</i>	4	WD007000	18.01.83
Second paper on role of staff in small children's homes	6	WD007001	31.01.83
Letter from Director of Education to Treasurer of the States setting out policy rationale for closure of HDLG	229– 230	WD007015	22.03.83
Proposition paper lodged in States for phasing out of HDLG – following Lambert and Wilkinson recommendation	58–61	WD007012	29.05.83
Extract from paper prepared by Charles Smith: <i>“The Committee believes that wherever possible a child in its care should receive an upbringing similar to that which a child in a normal family would have. He should live in a house as normal as possible in a normal street together with normal families. In this way he can face the realities of life in the community and learn to deal with them.”</i>	176	WD007014	12.07.83
Children's Sub-Committee agree setting up two smaller homes in wake of HDLG closing	121– 122	WD005381	12.10.83
Report on three-month period of secondment within the Children's Office for Head Teacher – his brief was to look at the Child Care Service from a parental point of view, liaison between primary schools and the Children's Office and the effect of being in care on the educational development of a 7- to 11-year-	14	WD006512	01.01.84

old child.			
Paper by Children's Officer on number of beds needed for residential care	12–13	WD007005	17.01.84
Paper by Terry Strettle on approach to existing and future residential care	45–47	WD006989	22.03.84
Education Committee purchase and take over La Preference	9	WD006993	08.05.84
Training by National Children's Home – basic learning module with 30 staff participating	83	WD007002	07.11.84
"A future needs discussion paper" by Terry Strettle	86	WD007003	07.11.84
"An NCH children's home in Jersey" by Terry Strettle	91	WD007004	08.11.84
Report by Education Committee on future residential provision for children in care	197–198	WD007016	31.01.86
£200,000 allocated by Finance and Economics Committee for cost of new home or two purpose-built homes	100–101	WD006999	17.02.86
Recommendation to improve provision of family aides as means of preventing children coming into residential care	7	WD005379	11.06.86
Decision to promote Child Line in the Island – <i>"a welcome approach towards a problem that was becoming increasingly prevalent on the Island"</i>	16–17	WD005373	11.09.86
Promotion of Childline – <i>"Within Jersey the Children's Office has for some time, been promoting child protection in relation to the whole area of child abuse and in particular of sexual abuse. This work is continuing."</i>	8	WD005428	07.11.86
Anton Skinner paper on responsibility towards homeless teenagers (those aged 15–17)	73–74	WD007010	24.03.87
States of Jersey Education Committee – Child Abuse/Non-accidental injury – agreed code of practice	114-17	WD006302	18.08.87
Education Committee review consequences of 'policy' decision to close HDLG	2	WD006994	26.08.87
Provision for young single-parent mothers – working party set up	100	WD007008	30.08.87
Danny Wherry paper for Children's Sub-Committee on the employment of children	7–13	WD007009	30.09.87
Children's Sub-Committee re-structure fieldwork section set up hostel for homeless	4	WD005375	01.02.88

teenagers, using funds set aside for second children's home			
Paper on "Sexual abuse of children" for teachers	97-98	WD006290	01.03.88
Anton Skinner memo on local child sexual abuse procedure and situation – reference to training in 1987. Context is abuse of children within the home, with reference to Cleveland	77-79	WD007011	11.07.88
Anton Skinner to Probation Service – guidelines on child abuse procedures: <i>"The draft guidelines enclosed reflect quite closely the guide-lines produced by most U.K. authorities to promote a better spirit of co-operation between agencies in order to produce an effective multi-disciplinary approach to the problems of child abuse. The core of the multi-disciplinary approach is or course the sharing of know ledge and the placing of the child's safety above that of all other professional considerations."</i>	67-68	WD006997	24.10.88
Children's Sub-Committee received report, noting <i>"With regard to the matter of sexual abuse of children, the Children's Officer mentioned that not all prosecutions in respect of child abuse were carried through as it was not possible to prosecute on the uncorroborated evidence of a child. However, the Department was constantly vigilant where child abuse was suspected and was not precluded from taking 'Care' proceedings, should it be deemed necessary or desirable. The Sub-Committee also noted proposals to develop a three-year training programme for residential workers."</i>	3	WD005376	01.02.89
Children's Sub-Committee minutes: <i>"The Sub-Committee noted that the Attorney General was concerned that local Child Care Legislation be updated to correspond with recent changes made in the United Kingdom, accordingly, the Children's Officer and Crown Advocate S. Nicolle had begun preparing a brief on proposed legislation revisions for the consideration of the Education Committee."</i>	9	WD005377	01.08.89

<i>The first section of proposed changes would be submitted to the Education Committee on 4th October, and would concern the issues of adoption, fostering and custodianship.”</i>			
Concern over need for legislation re employment of children – noted that it is the Education Committee’s responsibility in ensuring that the appropriate legislation was enacted to protect children.	8	WD006995	18.10.89
Children’s Sub-Committee notes the closure of Clos de Sables <i>“in view of recent events”</i> and the consequences for provision of placements	10	WD005380	15.11.89
Child Abuse: joint investigative team: <i>“The Sub-Committee noted that discussions had been held with interested bodies regarding the serious increase in the referrals of alleged child sexual abuse. At the meeting, it had been agreed that CCOs would be invited to assist in all cases of assault or abuse of children including assaults by persons outside the family circle where care and protection issues were not involved. This would increase further the workload of the Department but it was felt that this was a high priority area. The Children’s Officer noted a suggestion from a member regarding the introduction of a ‘Childline’ service and having agreed that the anonymity that such a service could provide would be valuable, undertook to investigate the proposal.”</i>	13	WD007006	27.11.89

1991–2000

Document description	Page(s)	Reference	Date
UK Children Act 1989 Guidance and regulations – Vol. 4: Residential Care	1–196	EE000146	01.01.91
The Pindown experience and the protection of children – report into the running of a children’s home by Frank Beck – prompted the UK Government to do review of residential child care commissioned Sir William Utting – “Children in the Public Care”	1–312	EE000131	01.01.91

Education Committee note need to change Jersey child law in line with the Children Act 1989 in England and set out proposed changes	4	WD005205	27.03.91
Utting Report – “Children in the Public Care”	1–80	EE000143	01.08.91
UK Government circular to accompany release of Utting Report as well as introduction of Children Act 1989 “Findings” note need for inspection and training	1–4	EE000102	20.08.91
Education Committee discussion re future planning and personnel needs of Children’s Services	7–8	WD005206	09.10.91
Les Chênes policy for learning and teaching	25–27	WD005202	23.07.92
Education Committee note that increased awareness of public is accounting for increased number of child abuse referrals	2	WD005207	27.01.93
Choosing with Care – UK Government report on recruitment, development and management of staff in children’s homes – see recommendations at end of report [Date estimated]	268	EE000144	01.03.93
Education Committee receives year plan for Children’s Services presented by Anton Skinner and Brenda Chappell	3	WD005208	10.03.93
Mario Lundy paper on the implications of extending the age of remands to Les Chênes to 16+	14–15	WD005203	03.05.93
Letter from Anton Skinner to child formerly in care. Notes that her case file was destroyed last year “ <i>along with all child in care files of people who had been out of care for a period of ten years following their 20th birthday</i> ”	1–2	WD009336	09.09.94
Education Committee “ <i>noted that in 1993 the Child Protection Team dealt</i>	6	WD005209	18.05.94

<p><i>with 109 referrals Annual relating to the possible sexual or physical abuse of children. The Team had noted that the level of cases now reflected in the United Kingdom's which lead the Team to believe that they were aware of and dealing with the large majority of cases that occurred in the Island. There had been a general raising of awareness in the Island, referrals came from a wide variety of sources and this was a reflection of the confidence in the service that was provided."</i></p>			
<p>Advice that wholesale new law should be brought in to match 1989 Act – working group set up. Also notes: <i>"The Committee received a report dated 22nd February 1994, from the Children's Officer in relation to the Admission to Care Policy. The Committee noted that the Service had steadily reduced the number of children coming into care of the State during recent years, and had been facilitated by the introduction of community based preventative resources and strategies. However, despite this trend the Island had a higher child in care population than most other districts of similar size in the United Kingdom. The Committee noted the criteria for admission which in all cases the safety and welfare of the child would be considered paramount, but that all steps could be taken to preserve the authority and obligations of the parent as the primary carer and to make clear those responsibilities to the parent. The Committee endorsed the Policy."</i></p>	7	WD005210	18.05.94
<p>Note of receipt of report about creation of Area Child Protection</p>	20	WD005211	09.11.94

Committee – without it there was day-to-day interagency work, but no permanent forum for development of interagency policy and co-operation			
Proposals for new children law – working party recommending creation of a Family Court Division of Royal Court	4–5	WD005212	22.02.95
Extracts from presentation on “Planning services for children and families”	2–9; 13–15; 29	WD005234 WD005235 WD005233	20.09.95
Consideration of proposed change of age of majority from 20 to 18 – Education Committee advised that, from perspective of Children’s Service, no reason why age of majority should not be lowered, but should take into account possible impact on Housing Regulations. Also notes decision to appoint as permanent post a child and adolescent psychiatrist in the Island	3–4	WD005213	31.10.95
Extracts from strategy report on children and families, includes reference to the Strategic Policy Review “2000 and Beyond”. Notes strategy to focus on prevention and to keep children in their families within the community	94–100	WD005236	15.11.95
Heathfield policy and objectives – notes no corporal punishment and no locking of children in rooms. [Date estimated]	2–7	WD004658	01.01.96
Utting Report: “People Like Us” – UK Government report reviewing safeguards for children living away from home	1–240	EE000145	01.01.97
Extract from Educational Handbook: <i>“corporal punishment is not to be administered in schools under Education Committee Administration”</i>	35	WD005230	01.07.97
UK Government publication – “Working together to safeguard	1–128	EE000134	01.01.99

children” primarily aimed at children in the home but section on children living away from home			
Education Committee received Steven Sharp to discuss his report on Victoria College	1–3	WD008550	23.06.99
Steven Sharp Report – Inquiry on behalf of the Governing Body of Victoria College and the Education Committee. Included term of reference about the “ <i>appropriateness of the policy, advice and procedures provided by the Education Department in respect of Child Protection issues</i> ”.	1–42	GD000018	01.07.99
Education Committee notes support for age of majority change from 20 to 18 – department to retain a discretion to provide support to those between 18 and 20 in care	9	WD005214	04.08.99
UK Protection of Children Bill discussed following report by Anton Skinner – note that it is designed to offer greater protection to children from individuals deemed to be a risk to their welfare – recommended that there should be a local equivalent in Jersey	3–4	WD005215	05.04.00
Child Protection Guidelines approved by the Jersey Child Protection Committee [Date estimated]	1–33	WD005237	31.12.00

2001–2015

Document description	Page(s)	Reference	Date
HSS Committee discussion regarding proposed Children (Jersey) Law 2002 reflecting Children Act 1989 re children at risk, right to administer punishment, right of child to take part in proceedings in which the child is concerned, outlawing use of corporal punishment except by parents or close family	4–5	WD005216	23.07.01

First Bull Report – Review of principles, procedures and practices at Les Chênes Residential School 2001	1–28	WD004270	01.08.01
Discussion re “reasonable chastisement” and outlawing use of implements as a means of administering chastisement	7	WD005217	05.09.01
HSS Committee consider report on developing strategy for the care of younger children – aimed at creating family based alternatives [to residential care] including fostering and adoption	15	WD005218	07.11.01
Post of child protection training co-ordinator created	4	WD005221	06.02.02
Director of Education letter to Director of Home Affairs regarding options for Les Chênes’ future – notes with regret that Les Chênes to continue to take children on remand	27–28	WD005204	05.07.02
Memo to all staff at Les Chênes – notes that new policies/procedures left in staff pigeon holes.	5	WD008579	01.08.02
Response to Bull Report – noted that she had produced an ambitious model for future management and delivery of services, achieved through the creation of a Children’s Council	8–9	WD005223	06.11.02
Second Bull Report – Review of residential care homes and children with SEBD		WD007383	01.12.02
Committee of inquiry into Honorary Police elections procedures – report 2002		WD005195	03.12.02
HSS Committee meeting re Brig-y-Don <i>“advised that the traditional role of the Home was no longer consistent with modern practice in child care in the United Kingdom, which had developed a comprehensive fostering service to place young children in a family environment”</i>	11	WD005222	06.12.02

Letters from Tom McKeon to Anton Skinner and Brian Heath regarding the formation of residential placement panel from January 2003	1–3	WD009147	09.12.02
Tony Le Sueur Report on housing issues affecting children in care	6–7	WD008733	01.03.03
Discussion and response to Bull Report – includes exchanges with Dr Bull, complaints about report and implementation by Marnie Baudains. Dr Bull notes that: <i>“This review was the first of its kind in Jersey. Consequently, there was no ‘history’ for the Island in terms of benchmarking or procedures for auditing, etc. Thus it was for the whole Island to determine the outcome to be achieved from the report, based on a balance of opinion. It was emphasised that, although the report had undoubtedly come as a shock to Jersey, it was not to be seen as a measure of any failure on the part of the authorities, nor was it intended that any blame should be attached to any individual or group of individuals. Dr Bull indicated that the services provided in Jersey were comparable to many United Kingdom local authorities ...”</i>	2–12	WD005224	05.03.03
Act of Education Committee – expresses particular concern at the resource implications of effecting the necessary changes proposed by Dr Bull	22–24	WD008548	05.03.03
States Report – severe emotional and behavioural difficulties review 2002 – discusses Bull recommendations		WD005242	22.07.03
Letter from W Hurford to Home Affairs Committee and HSS Committee Presidents re changes	1–2	WD009145	03.09.03

from Les Chênes to Greenfields – notes care staff in place from 01.09.03 and renamed Greenfields from 03.09.03.			
Governance of Greenfields – model of governance to reflect the change in need from Les Chênes to Greenfields in light of Bull Report – Board of Visitors to replace Governors.	13–15	WD004037	03.02.04
HSS Committee meeting – noted that despite being contrary to recommendation of Bull Report <i>“in the short term the facilities at Greenfields should be utilised to curb the current overcrowding”</i> in the other homes.	3	WD004128	03.03.04
Children’s Executive Progress Report 2005	18–24	WD007018	16.04.04
Establishment of a Children’s Executive	14	WD005225	13.10.04
Minutes of Young Persons Meeting – forum where residents could raise concerns or anything they were unhappy with at Greenfields	2–8	WD008589	21.02.05
Memo – staff training organised for residential workers at Greenfields to cover changes due to introduction of Children (Jersey) Law 2002	366	WD008583	23.02.05
ESCD Safeguarding Children and Staff Guidelines	14–28	WD005239	01.03.05
Approach to SEBD by the HSS Committee	3–4	WD005227	04.03.05
Phil Dennett report for Children’s Executive notes that residential service budgets under “severe pressure”	34	WD008604	01.04.05
Proposal for management of young people returned from absconding from residential care	1–3	WD009345	05.04.05
Minutes/reports from June/July 2005 expressing re budget savings further need for savings and cultural differences between HSS and ESC in	44–54	WD008608	05.06.05

relation to fiscal matters.			
Delay in implementing Children (Jersey) Law 2002 considered “unacceptable” by the HSS Committee	13–15	WD005228	04.07.05
<i>“The Committee received an oral report from the President concerning the need to constantly up-date child protection legislation in order to achieve the highest standards of child protection. It was noted that practitioners had publicly expressed an opinion that the recently introduced Children (Jersey) Law 2005 might already be out of date in some respects. It was further noted that a review of present laws and policy practices needed to be undertaken in the light of the findings and recommendations of the Bichard Enquiry into the Soham murders.”</i>	17	WD005226	05.08.05
Update by Phil Dennett – note budget for training reduced for 2006 to make “efficiency saving” in October 2005	62	WD008605	24.10.05
Children’s Executive Minutes – noting confusion over structure of Children’s Executive and “ <i>issues of who is responsible for who</i> ”	68	WD008606	26.10.05
HSS Committee discussion about implementing checks on recruitment under the UK Bichard recommendations	20–21	WD005229	04.11.05
Extracts from Audit Report which suggest there is confusion over who is Corporate Parent that Children’s Executive should report to and confusion over departmental responsibility	81–82	WD008601	04.11.05
Children’s Executive Strategic Plan 2006–2010	140–144	WD008602	01.01.06
Report by Phil Dennett notes financial pressures easing	92	WD008607	26.01.06
Email chain noting that SOJP not	54–55	WD008632	10.08.06

allowed to pass case conference minutes to legal advisers without permission of Tony Le Sueur			
Governance and Management Arrangements for the Children's Executive	1–10	WD008738	13.09.06
Planning Workshop – year plan including discussion of governance arrangements, review of Bull recommendations, future developments	146–148	WD008609	13.09.06
Advice from the Attorney General on access to criminal records for Jersey employers	1–6	WD009313	23.10.06
Example minutes of meeting between Children's Executive and Corporate Parent	190–191	WD008610	10.11.06
Table setting out complaints received by Children's Executive/Children's Services and how these were dealt with including allegations/complaints against members of staff in children's homes	343–344	WD008611	25.03.07
Children's Executive Minutes note that growth bids submitted through HSS in 2006 and 2007 all unsuccessful	215	WD008603	10.05.07
Programme setting out visits of Assistant HSS Minister Jim Perchard	2–4	WD008744	24.10.07
Template/Guidance for assessment of child welfare/key outcomes at Greenfields	54–57	WD008584	25.10.07
Meeting of Children's Executive – notes need to prepare to respond to allegations re use of secure unit	1	WD009188	13.12.07
Andrew Williamson Report	1–31	WD006408	01.06.08
Children's Executive Progress Report 2008: Summarises the recommendations of Bull that were implemented and notes that <i>"it was clear that the full range of developments proposed was not going to be possible at that time"</i>	2–18	WD008745	20.08.08

<i>owing to financial constraints</i> ".			
Green Paper into Children – regulation of employment.		WD005197	01.10.08
Howard League for Penal Reform – a review of the Jersey youth justice system – report requested by Stuart Syvret	1–65	EE000132	01.11.08
Email chain notes that special needs service is “ <i>woefully understaffed</i> ” and the service is stretched beyond any possible capacity	1–5	WD009140	08.12.08
Williamson Implementation Plan	1–84	WD007433	01.01.09
Report on Staffing by Tony Le Sueur – Notes that staffing has been under considerable pressure owing to the “extreme criticisms” of former HSS Minister and subsequent abuse inquiry.	1–3	WD008752	01.04.09
Email re allegations about staff member at Les Amis – arranging meeting between HSS staff	1	WD009318	05.06.09
HSS Scrutiny Panel (Breckon) report – “Co-ordination of Services for Vulnerable Children Sub-Panel Review”		WD006407	01.07.09
States Employment Board proposal for independent investigator for suspensions of States' employees	1–2	WD009326	10.07.09
Email from Deputy Macon to Ann Pryke re behaviour of senior management and restraint of children using outdated methods.	1	WD009248	10.09.09
Response from the Minister to Breckon Report – Ann Pryke		WD009134	01.10.09
Council of Ministers discussion of Williamson Implementation: cash limits set for implementation	11–12	WD008539	15.10.09
Email from Ann Pryke (Minister for HSS) asking for her to go out with the police one weekend night to see the numbers of young people around and what other agencies are around	1	WD009155	23.10.09
Email re requirement to provide CPD	1–2	WD009247	16.03.10

and social worker's licence to practise			
Review of six Children's Services cases by Targa Partnership	1-40	WD009190	15.07.10
Role of JCPC in Williamson implementation/interaction with CPG	15-16	WD008540	15.10.10
COM discuss Children's Policy Group and Children and Young People's Plan	17-18	WD008540	11.11.10
Chart showing procedure re managing allegations/concerns against ESCD staff – Nov 2010	1	WD009215	17.11.10
Children and Young People – a strategic framework for Jersey 2011 Consultation document		WD005198	01.12.10
States' response to Howard League recommendations		WD006356	01.12.10
ESCD final internal audit report re staff vetting procedures	1-17	WD009211	06.12.10
2010 Child Protection Training Statistics [date estimated]	1-5	WD009236	31.12.10
JCPC Report to Children's Policy Group seeking change in Children's Law to bring Jersey Child Protection Framework in line with UK – Recommendation that JCPC be given statutory powers and should not fall in remit of HSS.	2-5	WD008740	01.03.11
States of Jersey Report on the needs of vulnerable young people aged 16-25	1-44	WD009382	01.04.11
Email chain – notes no reception into care without managerial approval and every effort must have been made to place with extended family/friend subject to suitability assessment	1-3	WD009230	25.05.11
Full Investigation Report into alleged misconduct re failure to escalate information of serious concerns about child in care	1-19	WD009351	16.09.11
Outcome letter from investigation into alleged misconduct. Action = development plan	1	WD009209	23.09.11

Children and Young People – A Strategic Framework for Jersey, November 2011		WD005199	02.11.11
Scottish Care Inspectorate inspection of services for looked after children	1–95	WD007039	01.01.12
Refocusing services for children – vision for 2012		WD009369	01.01.12
CPG 'Services for Children' Improvement Plan 2011/3 (SIP)	1–23	WD009359	16.01.12
Report on development of specialist foster care and short breaks for children with complex needs and disabilities	1–3	WD009152	22.01.12
Scottish Care Inspectorate – report of a follow-up of services for looked-after children in the states of jersey by the care inspectorate – September 2013		WD005196	07.02.12
Memo of advice from Sylvia Roberts (LOD) re broken-down adoption placement in May 2012. Notes adoptive parents' anger about lack of info prior to placement and lack of post adoption support. Urges placement off island. Mentions lack of legal requirement to undertake "disruption review" following adoption breakdown in Jersey	1–5	WD009378	05.05.12
Email chain involving Linda Dodds, Tony Le Sueur and Richard Jouault – records poor practice with regard to assessment of children. Also that " <i>we are currently being asked to avoid public criticism in conferences around this issue ...</i> "	1–2	WD009255	11.05.12
Scottish Care Inspectorate makes States Members aware of responsibility re corporate parenting and child protection	12	WD008541	31.05.12
Board of Visitors' Terms of Reference	1–3	WD009315	01.06.12
Board of Visitors report for meeting of CPG	1–4	WD009237	23.07.12
CPG "Services for Children"	1–23	WD009364	27.07.12

Improvement Plan 2012–13, Quarterly Report from Quarter 2 2012 (SIP)			
Voice of the Child Audit by the JCPC		WD009239	01.08.12
Action for Children – review of services for children and young people with complex and additional needs	1–30	EE000082	01.09.12
CPG “Services for Children” Improvement Plan 2012–2013, Quarterly Report from Quarter 3 2012 (SIP)	1–32	WD009365	26.10.12
Number of children who had been adopted from care as a percentage of those who are looked after for 6 months or more – 2005–2012	1	WD009316	31.12.12
Report by Phil Dennett on creation of post of Medical Adviser for Looked After Children	1–3	WD009151	21.01.13
Leaving Care Team/16 plus – Statement of Purpose and Function	1–10	WD009224	01.02.13
CPG Discussion Paper on possibility of Children's Minister or Children's Commissioner		WD009317	01.04.13
CPG “Services for Children” Improvement Plan 2012–2013, Quarterly Report from Quarter 1 2013 (SIP)	1–35	WD009249	26.04.13
Draft HSS Report on “Outcomes for Looked After Children”	1–11	WD009144	01.05.13
Information sharing agreement – MASH – between police and States of Jersey to assist with identifying and assessing risks to children's welfare	1–19	WD009358	10.07.13
Youth Offending in Jersey – report 2013		WD005244	22.08.13
Snapshot of what development of children’s services procedures/policies in existence	2–9	WD008741	22.10.13
Meeting of SCR sub-committee – notes “ <i>Need to consider publication issues; this should be on</i>	1–4	WD009170	13.12.13

<i>Safeguarding Board's website for 12 months/possibly 6 months and see if the Press spot them. Have a Press Release ready should this happen."</i>			
Reporting of complaints from Looked After Children – 2013	1	WD009319	31.12.13
Statistical analysis of children in care from 1862, by Tony Le Sueur	1–5	WD008732	01.01.14
Children and Young People Framework Delivery Plan	1–10	WD008731	01.03.14
Report by Tony Le Sueur on criteria used for deciding whether to conduct SCR – concludes that local guidance is deficient	2–13	WD008751	09.06.14
Safeguarding Partnership Board – annual report 2013		WD005241	08.08.14
Rapid Improvement Plan Nov 14–Mar 15	1–10	WD009150	21.11.14
JSPB minutes – Notes a <i>"lot of similarities between Jersey and Rotherham"</i> – including children's homes which are not easy to monitor by staff and targeted by perpetrators	1–3	WD009355	11.12.14
JSPB Annual Report 2014 and Priorities and Business Plan 2015	1–77	WD009132	01.02.15
Debbie Key report on "Early Help Approach" – recommendations approach. Used for when children have emerging additional needs that are unclear or broader than a service can address. Not for use when risk of significant harm.	1–9	WD009323	06.02.15
Proposal for development of a sexual assault referral centre	1–7	WD008629	01.07.15
Report to the JCPC re "arrangements for safeguarding children living away from home" – summary of recommendations	73–74	WD009206	undated